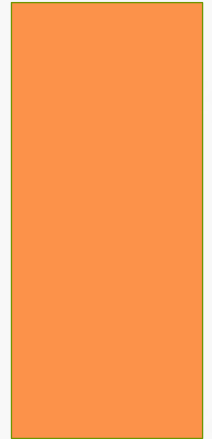




# PUBLIC SPEAKING FOR EDUCATORS



# INTRODUCTIONS

- Please remain in your seats and introduce yourself.
- In 2-3 minutes tell us why you came to this workshop.
- Include any challenges, if any, that you encounter in your lesson delivery or presentations.
- Include time management issues.

# PUBLIC SPEAKING TIPS

- Know the room
- Visualize yourself speaking in front of the audience
- Do not apologize for feeling nervous
- Observe your listeners' behaviors
- Manage your time

# BODY LANGUAGE



# BODY LANGUAGE



# BODY LANGUAGE

## BODY LANGUAGE SIGNS



# OVERVIEW OF THE SPEECH PROCESS

- A. Begin by selecting a speech topic that you find interesting. It is also important to keep in mind how interesting your topic will be to your audience.
- B. Analyze your audience, especially those factors that will influence receptivity.
- In addition, you should consider how the audience will react to your approach.

# OVERVIEW (CONT'D.)

- C. Determine the general and specific purposes of your speech.
- D. Use the specific purpose of your speech to create a thesis statement.
- E. Organize the speech around two or three main points.



# OVERVIEW (CONT'D.)

- F. Research to gather supporting materials for the main points of the speech. This step is important because it influences the credibility of the message.
- G. Outline the speech in order to examine your thought processes and to organize the main points of the speech better.
- 1. The major speech parts in an outline include the introduction, the body, and the conclusion.

# OVERVIEW (CONT'D.)

- H. Practicing the speech allows you to become comfortable with what you plan to say and to address any problems that might arise during the speech.
- I. Speakers need to focus on vocal delivery as well as nonverbal delivery such as eye contact and gestures.

# PRESENTATIONS

- Each educator will teach a short segment to the group.
- Spend 5 minutes deciding how you will teach your assigned topic.
- Prepare an outline.
- Use introduction, body, closing.
- Include questions.
- Present your topic to the audience: 5-7 minutes

# FEEDBACK/WRAP UP

What information would you like to add to your presentation or to the workshop?